

Property ID # _____
Application fee \$50.00
Date application received _____
Check # _____ Rec. # _____

Ira Township
7085 Meldrum Road
Fair Haven, MI 48023
(586) 725-0207

**Application to the Township Board
Temporary Uses – Special Events
Zoning Ordinance Section 1637**

Applicant Name: _____

Address: _____

Telephone # (daytime) _____ (after hours) _____

Property Owner (if different than applicant) _____

Location of Special Event _____

Description of Event _____

Date(s) for Event _____

Hours of Operation _____

- Is Plot plan attached? Yes / No
- Will there be signs advertising event? Yes / No
- If so, submit information on the size, location, type of sign proposed.
- Will there be any temporary structures? Yes / No
- If so, are they shown on the plot plan? Yes / No
- Will temporary electric service or sanitary service be required? Yes / No
- Do you have final clean-up scheduled? Yes / No Date _____

Applicant's Signature

Owner's signature (if not applicant)

Applicant's name printed

Owner's name printed (if not applicant)

Approval / Denial _____
Ira Township Clerk Date

Conditions of Approval _____

Section 1637 TEMPORARY USES
SPECIAL EVENTS AS APPROVED BY THE TOWNSHIP BOARD

The Township Board may approve a temporary use or special event subject to the following:

1. The period of operation of the proposed use shall not exceed seven (7) consecutive days.
2. An application shall be filed in the manner specified by the Township, thirty (30) days in advance of the event, accompanied by a plot plan drawn to scale showing the proposed layout of the site (if applicable), along with a fee to be established by Township Board resolution.
3. Written verification of ownership of the subject site shall be provided if requested. Written permission of the property owner shall also be furnished to the Township if applicant is not the owner.
4. No activity shall be conducted within the public right-of-way.
5. There shall be adequate parking provided (hard-surface if deemed appropriate) on the site consistent with the scope of the proposed use.
6. The proposed site shall be laid out so as to ensure safe vehicular and pedestrian circulation.
7. The hours of operation may be limited to hours specified by the Township Board. Such hours shall generally be consistent with the nature of the use and compatible with other activities on the site and adjacent parcels.
8. All sanitary service, electrical lines, and all other operations shall comply with all applicable Township codes, ordinances, and regulations and any other applicable statutes, rules, or regulations of any governmental body having jurisdiction over the activity. Any permits required shall be obtained by the applicant, or if required, by a licensed contractor. The Township Board may forward the application to various Township departments, as deemed necessary, to determine compliance with the applicable Township codes, regulations, and standards.
9. Any temporary structures shall be erected in a safe manner in accordance with any applicable Township codes, ordinances, or standards. If approval is granted by the Township Board, the applicant agrees to schedule required inspections prior to the beginning of the event. Further, a financial means acceptable to the Township shall be filed in an amount and by a company satisfactory to the Township Board to ensure the prompt removal of any temporary use or structure.
10. The property shall be maintained in a neat and orderly condition, and cleaned immediately after the close of each business day.
11. Final clean-up shall be the responsibility of the applicant, and shall be assured by the posting of a cash deposit or irrevocable letter of credit in an amount determined by the Township Board to ensure performance of the clean-up within forty-eight (48) hours of termination of the temporary use.
12. If the proposed temporary use or any part does not meet all of the conditions determined to be applicable by the Township Board, the use shall not receive administrative approval and may be reviewed and considered for approval only by the Zoning Board of Appeals under the temporary use powers set forth in this Ordinance.