

Building Permit Application
IRA TOWNSHIP
7085 MELDRUM RD.
FAIR HAVEN, MI 48023
(586) 725-0207

Authority: 1972 PA 230
 Completion: Mandatory to obtain permit
 Penalty: Permit will not be issued

Applicant to Complete All Items in Sections I, F II, III, IV, V and VI

Note: Separate Permit Applications Must Be Completed for Plumbing, Mechanical, and Electrical Work

I. PROJECT INFORMATION				
PROJECT NAME		ADDRESS		
CITY	VILLAGE	TOWNSHIP	COUNTY	ZIP CODE
Property ID# 74-23-		Project Cost: \$		
II. IDENTIFICATION				
A. OWNER OR LESSEE				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
B. ARCHITECT OR ENGINEER				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
LICENSE NUMBER			EXPIRATION DATE	
C. CONTRACTOR				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
BUILDERS LICENSE NUMBER			EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION				
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION				
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION				
III. TYPE OF IMPROVEMENT AND PLAN REVIEW				
A. TYPE OF IMPROVEMENT (check)				
1. <input type="checkbox"/> NEW BUILDING	3. <input type="checkbox"/> ALTERATION	5. <input type="checkbox"/> DEMOLITION	7. <input type="checkbox"/> FOUNDATION ONLY	9. <input type="checkbox"/> RELOCATION
2. <input type="checkbox"/> ADDITION	4. <input type="checkbox"/> REPAIR	6. <input type="checkbox"/> MOBILE HOME SET-UP	8. <input type="checkbox"/> PREMANUFACTURE	10. <input type="checkbox"/> SPECIAL INSPECTION
B. PLAN REVIEW REQUIRED				
<p>Plans must be submitted with an Application for Plan Examination and the appropriate fee before a permit can be issued, except as listed below.</p> <p>Plans are not required for alterations and repair work determined by the building official to be of a minor nature.</p> <p>Plans and specifications are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.</p>				

IV. PROPOSED USE OF BUILDING

A. RESIDENTIAL

1. ONE FAMILY	3. HOTEL, MOTEL NO. OF UNITS	5. DETACHED GARAGE
2. TWO OR MORE FAMILY NO. OF UNITS	4. ATTACHED GARAGE	6. OTHER

Include a complete description of the proposed residential construction project on page four.

B. NON-RESIDENTIAL

7. AMUSEMENT	11. SERVICE STATION	15. SCHOOL, LIBRARY, EDUCATIONAL
8. CHURCH, RELIGION	12. HOSPITAL, INSTITUTIONAL	16. STORE, MERCANTILE
9. INDUSTRIAL	13. OFFICE, BANK, PROFESSIONAL	17. TANKS, TOWERS
10. PARKING GARAGE	14. PUBLIC UTILITY	18. OTHER

NONRESIDENTIAL-DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE.

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FRAME

1. MASONRY, WALL BEARING	2. WOOD FRAME	3. STRUCTURAL STEEL	4. REINFORCED CONCRETE	5. OTHER
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B. PRINCIPAL TYPE OF

6. GAS	7. OIL	8. ELECTRICITY	9. COAL	10. OTHER
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C. TYPE OF SEWAGE DISPOSAL

11. PUBLIC OR PRIVATE COMPANY	12. SEPTIC SYSTEM
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D. TYPE OF WATER SUPPLY

13. PUBLIC OR PRIVATE COMPANY	14. PRIVATE WELL OR CISTERN
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E. TYPE OF MECHANICAL

15. WILL THERE BE AIR CONDITIONING?	YES	NO	16. WILL THERE BE FIRE SUPPRESSION?	YES	NO
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F. DIMENSIONS/DATA

17. NUMBER OF STORIES	21.	FLOOR AREA:	EXISTING	ALTERATIONS	NEW
18. USE GROUP		BASEMENT	_____		
19. CONST. TYPE		1ST & 2ND FLOOR	_____		
20. NO. OF OCCUPANTS		3RD - 10TH FLOOR	_____		
		11TH - ABOVE	_____		
		TOTAL AREA	_____		

G. NUMBER OF OFF STREET PARKING SPACES

22. ENCLOSED	23. OUTDOORS
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VI. APPLICANT INFORMATION

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE

FEDERAL I.D. NUMBER/SOCIAL SECURITY NUMBER

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF APPLICANT

BUILDING PERMIT FEE ENCLOSED (The first \$75 of an application is non-refundable) \$ _____		
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VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROL APPROVALS

	REQUIRED?		APPROVED	DATE	NUMBER	BY
A - ZONING	YES	NO				
B - FIRE DISTRICT	YES	NO				
C - POLLUTION CONTROL	YES	NO				
D - NOISE CONTROL	YES	NO				
E - SOIL EROSION	YES	NO				
F - FLOOD ZONE	YES	NO				
G - WATER SUPPLY	YES	NO				
H - SEPTIC SYSTEM	YES	NO				
I - VARIANCE GRANTED	YES	NO				
J - OTHER	YES	NO				

VII. VALIDATION - FOR DEPARTMENT USE ONLY

USE GROUP	BASE FEE
TYPE OF CONSTRUCTION	NUMBER OF INSPECTIONS
SQUARE FEET	
APPROVAL SIGNATURE	
TITLE	DATE

Provide a complete description of the residential construction project:

The following information must be included with this application before the issuance of a permit will be considered:

- Two complete sets of blueprints*
- Two copies of site plans or surveys (for lots 100’ or less frontage a certified plot plan is required)
- Section V-F – include dimensions and square footage
- Signature of applicant (Pg 3 and 4)
- Property ID#
- Value of Construction
- Proposed use of building/description of construction
- Homeowner to provide copy of driver’s license or state ID; contractor to register in person

*Acceptable blueprints for construction will include the following information:

Plans must be drawn to scale and include the following information:

- Plot plan showing set back and size of all structures
- Floor plans of all floors including basements
- Wall details/cross section
- Show compliance with Michigan Uniform Energy Code
- Elevations of all sides of structure
- Stair details/cross section of stairway
- Directional “north” arrow
 - ✓ Location of construction (i.e. address)
 - ✓ Name of Property Owner
 - ✓ Name and telephone number of person preparing plans
 - ✓ Numbered pages – i.e. page 1 of 4
 - ✓ Scale of Plans (typical 1/4” = 1’ 0”)

Applicant’s Signature

_____ **Date:** _____