

**MINUTES OF THE REGULAR MEETING OF THE  
IRA TOWNSHIP BOARD OF TRUSTEES  
OCTOBER 5, 2009**

The Ira Township Board of Trustees met in the Ira Township Hall on October 5, 2009 at 7:00 p.m. The meeting was called to order with the Pledge of Allegiance.

**ROLL CALL:**

Board members present: James Jacob, James Endres Jr., Robert McCoy, and Crystal Sovey  
Absent: Thomas Jeannette

Roll call and minutes recorded by Crystal Sovey, Ira Township Clerk

**MINUTES:** J. Endres moved to approve the minutes of the 9-21-09 regular meeting as presented, supported by J. Jacob, 4-0 vote, **MOTION CARRIED**

**CITIZENS ADDRESSING THE BOARD:**

- Doug Alexander representing the Economic Development Alliance of St. Clair County gave a presentation on Industrial Land Assembly Initiative. The EDA is looking for support from the Township.

**CORRESPONDENCE:**

St. Clair County Road Commission - requesting at least one representative from the Township attend the Public hearing for the Marine City Dock on October 15, 2009 at 7:00 p.m.

**OLD BUSINESS:**

ASSESSING PROPOSAL

Proposal for monthly retainer from St. Clair County Equalization, dated 10/6/09 - informational

**NEW BUSINESS:**

SCC METROPOLITAN PLANNING COMMISSION - FALL 2009 WORKSHOP

J. Endres moved to approve any Planning Commission, ZBA or Board member to attend; cost \$10 per person, supported by J. Jacob, 4-0 vote, **MOTION CARRIED.**

RESOLUTION 09-10-01

RESOLUTION AUTHORIZING AMENDMENT AND RESTATEMENT OF RETIREMENT  
PLAN VIA ADOPTION OF VALIC RETIREMENT SERVICES COMPANY  
GOVERNMENTAL VOLUME SUBMITTER PLAN

**WHEREAS**, IRA Township (hereinafter, the "Employer"), previously established the IRA Township 401 (a) Plan (hereinafter, the "Plan") for the exclusive benefit of its employees and their beneficiaries, which Plan was originally effective as of November 18, 2004; and

**WHEREAS**, the Employer retained the power to amend and/or terminate the Plan; and

**WHEREAS**, the Employer now desires to amend and restate the Plan by adopting the VALIC Retirement Services Company Governmental Volume Submitter Plan document; and

**NOW THEREFORE, BE IT RESOLVED** that the Employer hereby amends and restates that Plan, effective November 18, 2004, by adopting the document titles "VALIC Retirement Services Company Governmental Volume Submitter Plan," in the form and substance as the

document heretofore presented to the governing body of the Employer; and

**RESOLVED FURTHER,** that the appropriate representatives of the Employer be, and the same hereby are, authorized and directed to: (i) execute the adoption agreement to the VALIC Retirement Services Company Governmental Volume Submitter Plan document as approved; (ii) execute all other documents and to do all other things as may be necessary or appropriate to make the VALIC Retirement Services Company Governmental Volume Submitter Plan document effective November 18, 2004, including the execution of any amendments required by the Internal Revenue Service in order to continue and maintain the qualified and exempt status of the Plan; and (iii) execute any other documents required to obtain reliance on advisory letters issued to the VALIC Retirement Services Company Governmental Volume Submitter Plan by the Internal Revenue Service

**CERTIFICATION**

I, Crystal Sovey, do hereby certify that the above resolution was unanimously adopted by the governing body of the Employer at a meeting duly held at Fair Haven, Michigan, on the 5<sup>th</sup> day of October, 2009.

Signed: \_\_\_\_\_

Name: Crystal Sovey

Title: Clerk

Date: 10-5-09

**CERTIFICATE OF ADOPTING RESOLUTION**

The undersigned authorized representative of Ira Township (the Employer) hereby certifies that the following resolution was duly adopted by the governing body of the Employer on October 5, 2009, and that such resolution have not been modified or rescinded as of the date hereof;

RESOLVED, the Amendment to the Resolution Authorizing Amendment and Restatement of Retirement Plan via Adoption of Valic Retirement Services Company Governmental Volume Submitter Plan, RES 09-10-01 (the Amendment) generally effective for limitation years beginning more than ninety (90) days after the close of the first regular legislative session (of the legislative body with authority to amend the Plan) that begins on or after July 1, 2007, is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.

The undersigned further certifies that attached here to is a copy of the Amendment approved and adopted in the foregoing resolution.

Date: 10-5-09

Signed: \_\_\_\_\_

Crystal Sovey/Ira Township Clerk

**REPORTS :**

SCC SHERIFF - January thru September 2009 activity report

BUILDING DEPARTMENT PERMITS REPORT - Remainder of August & September 2009

CODE ENFORCEMENT - September 2009

SUPERVISOR - Request from Maria McGuire to do a public service presentation on "short sales" at the Township Hall. Consensus of Board was to proceed as long as there is no cost or conflict with the Township.

CLERK - C. Sovey moved to post a notice on the website regarding payment plans for utility bills, to put a notice on the utility bill regarding payment plans, to amend the Utility Billing Collection Policy and Water Bill Payment Plan document to add: *All unpaid balances as of utility bill due date is subject to late fee penalties*, supported by J. Jacob, 4-0 vote, **MOTION CARRIED.**

TRUSTEE - Discussion on electrical permit needed for score board at little league field.

Moved by C. Sovey to accept reports as presented, supported by J. Jacob, 4-0 vote, **MOTION CARRIED.**

**BILLS:** Moved by C. Sovey to pay the following disbursements with additions totaling \$50,094.01, supported by J. Jacob, 4-0 vote, **MOTION CARRIED.**

10/06/2009 INVOICE DISTRIBUTION REPORT FOR IRA TOWNSHIP PAGE 1  
10:41 am INVOICES ENTERED 09/22/2009 - 10/05/2009  
Bank: CS GENERAL FUND  
  
OCTOBER 5, 2009 BOARD MEETING

GL Number	Inv. Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL GOVERNMENT					
Dept 000 RECEIPTS					
101-000-610.000	ZONING BOARD OF APPEALS FEES	HOLMAN, LINDA	REFUND ZBA APPLICATION FEE	350.00	00000021469
Total for Dept 000 RECEIPTS:				350.00	
Dept 171 SUPERVISOR					
101-171-853.000	COMMUNICATIONS/TELEPHONE	NEXTEL COMMUNICATIONS	SEPTEMBER SERVICE	47.01	00000021474
Total for Dept 171 SUPERVISOR:				47.01	
Dept 173 EXECUTIVE ACTIVITIES					
101-173-716.000	INSURANCE BENEFITS, HOS/LI/D/V	PBS	SEPTEMBER HRA UTILIZATION	325.12	00000021475
101-173-726.000	OFFICE SUPPLIES	STANDARD OFFICE SUPPLY	CARTRIDGE INK	34.59	00000021486
101-173-726.000	OFFICE SUPPLIES	STANDARD OFFICE SUPPLY	AVO FORMS, 4 COLUMN PADS	13.56	00000021486
101-173-801.000	LEGAL SERVICES	SEIBERT AND DLOSKI, PLLC	OCTOBER RETAINER	500.00	00000021480
101-173-818.001	CONTRACTUAL SER. - COMPUTERS	COMCAST	OCTOBER SERV	21.34	00000021459
101-173-818.001	CONTRACTUAL SER. - COMPUTERS	COMCAST	OCTOBER SERVICE	5.00	00000021460
101-173-853.000	COMMUNICATIONS/TELEPHONE	NEXTEL COMMUNICATIONS	SEPTEMBER SERVICE	6.64	00000021474
101-173-900.000	PUBLISHING	THE VOICE	SEPTEMBER PUBLICATION	20.40	00000021489
Total for Dept 173 EXECUTIVE ACTIVITIES:				926.65	
Dept 253 TREASURER					
101-253-833.000	TAX EXPENSE	ST CLAIR COUNTY TREASURER	PRE CHANGES REFUNDED	47.24	00000021485
Total for Dept 253 TREASURER:				47.24	

Dept 265 TOWNSHIP OFFICE					
101-265-727.000	SUPPLIES, BLDG/CLEANG, PAPPROD	EXECUTIVE COFFEE SYSTEMS	COFFEE SUPPLIES	26.70	00000021465
101-265-920.000	ELECTRICITY	DTE ENERGY	7085 MELDRUM	98.66	00000021463
101-265-930.000	BUILDING MAINTENANCE	BSB COMMUNICATIONS INC.	PHONE SYSTEM REPAIR	44.38	00000021455
101-265-930.000	BUILDING MAINTENANCE	LUMBER JACK	ASSORTED BULBS	3.99	00000021471
Total for Dept 265 TOWNSHIP OFFICE:				173.73	
Dept 301 POLICE DEPT.					
101-301-818.000	CONTRACTUAL SERVICES	ST CLAIR COUNTY SHERIFF DEPT	AUGUST POLICE CONTRACT	5,788.75	00000021484
101-301-853.000	COMMUNICATIONS/TELEPHONE	ST CLAIR COUNTY SHERIFF DEPT	AUGUST POLICE CONTRACT	21.57	00000021484
Total for Dept 301 POLICE DEPT.:				5,810.32	
Dept 371 INSPECTION DEPT.					
101-371-801.000	LEGAL SERVICES	SEIBERT AND DLOSKI, PLLC	OCTOBER RETAINER	200.00	00000021480
101-371-801.000	LEGAL SERVICES	SEIBERT AND DLOSKI, PLLC	DISTRICT COURT LITIGATION	27.50	00000021480
101-371-801.000	LEGAL SERVICES	SEIBERT AND DLOSKI, PLLC	LITIGATION	217.50	00000021480
101-371-823.000	PLUMBING INSPECTOR	KELLY SCOTT SMITH	COMMISSIONS SEPTEMBER	453.60	00000021470
101-371-824.000	MECHANICAL INSPECTOR	KELLY SCOTT SMITH	COMMISSIONS SEPTEMBER	188.00	00000021470
101-371-825.000	ELECTRICAL INSPECTOR	MARK SCHWARTZ	SEPTEMBER INSPECTIONS	310.40	00000021472
101-371-825.000	ELECTRICAL INSPECTOR	SAM VITIELLO	SEPTEMBER INSPECTIONS	40.00	00000021479
101-371-860.000	TRANSPORTATION/MILEAGE, GAS	BAYLY, BRIAN	EXPENSE REPORT	44.00	00000021454
Total for Dept 371 INSPECTION DEPT.:				1,481.00	
Dept 446 ROADS					
101-446-782.000	DRAINS, ROADS, PUB & PVT	ST CLAIR COUNTY ROAD COMM	ROADWORK TOWNSHIP PARK	108.04	00000021483
Total for Dept 446 ROADS:				108.04	
Dept 528 REFUSE COLLECTION & DISPOSAL					
101-528-925.000	REFUSE COLLECTION & DISPOSAL	RICHFIELD EQUITIES LLC.	OCTOBER WASTE REMOVAL	16,004.96	00000021477
Total for Dept 528 REFUSE COLLECTION & DISPOSAL:				16,004.96	
Dept 721 PLANNING					
101-721-818.000	CONTRACTUAL SERVICES	COMMUNITY PLANNING & MGMT	SEPTEMBER PROFESSIONAL PLANNING	850.00	00000021461
Total for Dept 721 PLANNING:				850.00	
Dept 751 PARKS & RECREATION COMMISSION					
101-751-816.001	REC PROGRAM - HALLOWEEN	CARDMEMBER SERVICE	CREDIT CARD PURCHASES	14.31	00000021456
101-751-881.000	BEAUTIFICATION COMMITTEE	CARDMEMBER SERVICE	CREDIT CARD PURCHASES	80.23	00000021456
101-751-974.400	COUNTY LINE PEDESTRIAN PATH	REAL PROPERTY ACQUISITION ASSOC	EASEMENT SETTLEMENT COUNTY LINE RD	490.00	00000021451
101-751-974.400	COUNTY LINE PEDESTRIAN PATH	JOE STEPHENSON BUILDER	SETTLEMENT PAYMENT COUNTY LINE RD EASEME	7,055.20	00000021450
Total for Dept 751 PARKS & RECREATION COMMISSION:				7,639.74	
Dept 790 LIBRARY					
101-790-920.000	ELECTRICITY	DTE ENERGY	7013 MELDRUM	180.18	00000021463
Total for Dept 790 LIBRARY:				180.18	
Total for Fund 101 GENERAL GOVERNMENT:				33,618.87	
Fund 206 FIRE FUND					
Dept 000 RECEIPTS					
206-000-620.000	EMS EDUCATIONAL CLASS FEES	BAUSER, RYAN	REFUND EMS EDUCATION DEPOSIT CLASS CANCE	500.00	00000021452
206-000-716.000	INSURANCE BENEFITS, HOS/LI/D/V	PBS	SEPTEMBER HRA UTILIZATION	239.53	00000021475
206-000-726.000	OFFICE SUPPLIES	STANDARD OFFICE SUPPLY	AVO FORMS, 4 COLUMN PADS	13.55	00000021486
206-000-726.000	OFFICE SUPPLIES	STAPLES CREDIT PLAN	OFFICE SUPPLIES	40.54	00000021487
206-000-727.000	SUPPLIES, BLDG/CLEANG, PAPPROD	LUMBER JACK	KEYBLANK SCHALGE, BULBS	23.61	00000021471
206-000-727.000	SUPPLIES, BLDG/CLEANG, PAPPROD	CARDMEMBER SERVICE	CREDIT CARD PURCHASES	64.95	00000021456
206-000-728.000	SUPPLIES\TOOLS\HARDWARE	STEPHENS PUBLISHING COMPANY	500 LITTER BAGS	186.00	00000021488
206-000-728.000	SUPPLIES\TOOLS\HARDWARE	LUMBER JACK	SUPPLIES	49.33	00000021471
206-000-732.000	MATERIALS	FIRST CHOICE SERVICES	CENTENNIAL	50.89	00000021467
206-000-732.000	MATERIALS	GORDON FOOD SERVICE	COFFEE SUPPLIES	124.29	00000021468
206-000-	CONTRACTUAL SER. -	COMCAST	OCTOBER SERVICE	74.95	00000021460

818.001	COMPUTERS				
206-000-853.000	COMMUNICATIONS/TELEPHONE	NEXTEL COMMUNICATIONS	SEPTEMBER SERVICE	107.43	00000021474
206-000-860.000	TRANSPORTATION/MILEAGE, GAS	CARDMEMBER SERVICE	CREDIT CARD PURCHASES	86.42	00000021456
206-000-920.000	ELECTRICITY	DTE ENERGY	7065 MELDRUM	694.51	00000021463
206-000-930.000	BUILDING MAINTENANCE	BSB COMMUNICATIONS INC.	PHONE SYSTEM REPAIR	44.37	00000021455
206-000-931.000	MAINTENANCE/MISC AUTO-OIL, ETC	RICHARDS AUTO	ANTIFREEZE, OIL	31.52	00000021476
206-000-931.000	MAINTENANCE/MISC AUTO-OIL, ETC	RICHARDS AUTO	MINI LAMP	12.50	00000021476
206-000-935.181	MAINTENANCE RESCUE BOAT-1	CARDMEMBER SERVICE	CREDIT CARD PURCHASES	82.98	00000021456
206-000-957.000	DUES & PUBLICATIONS	THE VOICE	SEPTEMBER PUBLICATION	20.40	00000021489
206-000-959.000	TRAINING	ST CLAIR COUNTY COMM COLLEGE	BROSSARD FIREFIGHTER PHYS AGILITY	50.00	00000021482
206-000-959.000	TRAINING	ST CLAIR COUNTY COMM COLLEGE	BROSSARD FF ACADEMY	1,300.00	00000021482

Total for Dept 000 RECEIPTS: 3,797.77

Total for Fund 206 FIRE FUND: 3,797.77

Fund 210 AMBULANCE FUND

Dept 000 RECEIPTS

210-000-731.000	EMS EDUCATIONAL CLASS SUPPLIES	THE VOICE	PUBLICATION SEPTEMBER	475.80	00000021489
210-000-744.000	UNIFORMS	CC'S SCREENPRINTING	EMBROIDERED POLO SHIRTS	119.50	00000021457
210-000-853.000	COMMUNICATIONS/TELEPHONE	AMERICAN MESSAGING	LOCAL ALPHA	102.18	00000021453
210-000-935.201	MAINTENANCE BRAVO-1	MOORE MEDICAL CORP	STRYKER RESTRAINT	142.45	00000021473

Total for Dept 000 RECEIPTS: 839.93

Total for Fund 210 AMBULANCE FUND: 839.93

Fund 592 WATER/SEWER FUND

Dept 536 SEWER DEPT

592-536-716.000	INSURANCE BENEFITS, HOS/LI/D/V	PBS	SEPTEMBER HRA UTILIZATION	695.70	00000021475
592-536-721.000	PENSION	CENTRAL PENSION FUND	SEPTEMBER CONTRIBUTIONS	137.38	00000021458
592-536-726.000	OFFICE SUPPLIES	STANDARD OFFICE SUPPLY	AVO FORMS, 4 COLUMN PADS	13.55	00000021486
592-536-727.000	SUPPLIES, BLDG/CLEANG, PAPPROD	EXECUTIVE COFFEE SYSTEMS	COFFEE SUPPLIES	26.70	00000021465
592-536-728.000	SUPPLIES/TOOLS/HARDWARE	CONTRACTORS CONNECTION	WASP HORNET SPRAY	9.20	00000021462
592-536-730.000	WATER/SEWER TAP MATERIALS	SLC METER SERVICE, INC.	30 METERS	1,200.00	00000021481
592-536-730.000	WATER/SEWER TAP MATERIALS	THEUT BUILDING SUPPLY	RAWL BOLTS	298.56	00000021490
592-536-744.000	UNIFORMS	RONALD BJORNSON	WORK BOOT REIMBURSEMENT	47.70	00000021478
592-536-801.000	LEGAL SERVICES	SEIBERT AND DLOSKI, PLLC	OCTOBER RETAINER	500.00	00000021480
592-536-818.001	CONTRACTUAL SER. - COMPUTERS	COMCAST	OCTOBER SERV	21.33	00000021459
592-536-853.000	COMMUNICATIONS/TELEPHONE	NEXTEL COMMUNICATIONS	SEPTEMBER SERVICE	80.83	00000021474
592-536-900.000	PUBLISHING	THE VOICE	SEPTEMBER PUBLICATION	20.40	00000021489
592-536-920.000	ELECTRICITY	DTE ENERGY	SERVICE 7085 MELDRUM REAR BUILDING	492.15	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	9720 DIXIE HWY	80.49	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	7085 MELDRUM	98.66	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	SERVICE 6174 BETHUY	20.88	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	SERVICE 6901 BETHUY RD.	45.53	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	SERVICE 6940 BETHUY	26.57	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	7970 DIXIE HWY	324.67	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	SERVICE 8530 DIXIE	294.56	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	8844 DIXIE HWY	167.74	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	SERVICE 9162 DIXIE	585.68	00000021463
592-536-920.000	ELECTRICITY	DTE ENERGY	10377 RIVERIA	31.06	00000021463
592-536-930.000	BUILDING MAINTENANCE	LUMBER JACK	HARDWARE SHERIFF DEPT	1.38	00000021471
592-536-930.000	BUILDING MAINTENANCE	BSB COMMUNICATIONS INC.	PHONE SYSTEM REPAIR	44.38	00000021455
592-536-930.000	BUILDING MAINTENANCE	LUMBER JACK	ASSORTED BULBS	3.98	00000021471
592-536-936.000	VEHICLE MAINTENANCE	TRACTOR SUPPLY CO.	FASTENER TIP BIN	1.33	00000021491
592-536-936.000	VEHICLE MAINTENANCE	FAIR HAVEN AUTO PARTS	U JOINT	21.22	00000021466

Total for Dept 536 SEWER DEPT: 5,291.63

Dept 537 WATER DEPT

592-537-716.000	INSURANCE BENEFITS, HOS/LI/D/V	PBS	SEPTEMBER HRA UTILIZATION	695.70	00000021475
592-537-721.000	PENSION	CENTRAL PENSION FUND	SEPTEMBER CONTRIBUTIONS	448.21	00000021458
592-537-726.000	OFFICE SUPPLIES	STANDARD OFFICE SUPPLY	AVO FORMS, 4 COLUMN PADS	13.55	00000021486
592-537-727.000	SUPPLIES, BLDG/CLEANG, PAPPROD	EXECUTIVE COFFEE SYSTEMS	COFFEE SUPPLIES	26.70	00000021465
592-537-728.000	SUPPLIES/TOOLS/HARDWARE	CONTRACTORS CONNECTION	WASP HORNET SPRAY	9.20	00000021462

592-537-730.000	WATER/SEWER TAP MATERIALS	SLC METER SERVICE, INC.	30 METERS	1,200.00	00000021481
592-537-730.000	WATER/SEWER TAP MATERIALS	SLC METER SERVICE, INC.	MIU ASSEMBLYS	1,007.74	00000021481
592-537-744.000	UNIFORMS	RONALD BJORNSON	WORK BOOT REIMBURSEMENT	47.69	00000021478
592-537-801.000	LEGAL SERVICES	SEIBERT AND DLOSKI, PLLC	OCTOBER RETAINER	500.00	00000021480
592-537-818.001	CONTRACTUAL SER. - COMPUTERS	COMCAST	OCTOBER SERV	21.33	00000021459
592-537-853.000	COMMUNICATIONS/TELEPHONE	NEXTEL COMMUNICATIONS	SEPTEMBER SERVICE	80.83	00000021474
592-537-900.000	PUBLISHING	THE VOICE	SEPTEMBER PUBLICATION	20.40	00000021489
592-537-920.000	ELECTRICITY	DTE ENERGY	7069 MELDRUM	2,063.52	00000021463
592-537-920.000	ELECTRICITY	DTE ENERGY	7085 MELDRUM	98.65	00000021463
592-537-930.000	BUILDING MAINTENANCE	LUMBER JACK	HARDWARE SHERIFF DEPT	1.38	00000021471
592-537-930.000	BUILDING MAINTENANCE	BSB COMMUNICATIONS INC.	PHONE SYSTEM REPAIR	44.37	00000021455
592-537-930.000	BUILDING MAINTENANCE	LUMBER JACK	ASSORTED BULBS	3.99	00000021471
592-537-936.000	VEHICLE MAINTENANCE	TRACTOR SUPPLY CO.	FASTENER TIP BIN	1.33	00000021491
592-537-936.000	VEHICLE MAINTENANCE	FAIR HAVEN AUTO PARTS	U JOINT	21.22	00000021466
592-537-956.000	SEMINARS/WORKSHOPS	MICHIGAN SECTION AWWA	2009 FALL REGIONAL MEETINGS	240.00	00000021449
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		Total for Dept 537 WATER DEPT:		6,545.81	
				=====	
		Total for Fund 592 WATER/SEWER FUND:		11,837.44	
	Fund Totals:				
		Fund 101 GENERAL GOVERNMENT		33,618.87	
		Fund 206 FIRE FUND		3,797.77	
		Fund 210 AMBULANCE FUND		839.93	
		Fund 592 WATER/SEWER FUND		<u>11,837.44</u>	
		Total - All Funds		50,094.01	

**FLOOR :**

**ADJOURN:** With no further business to discuss, Supervisor McCoy adjourned the meeting at 8:12 p.m.

Respectfully Submitted,

\_\_\_\_\_  
Crystal Sovey,  
Ira Township Clerk