

**MINUTES OF THE SPECIAL MEETING
OF THE IRA TOWNSHIP BOARD OF TRUSTEES
JUNE 29, 2009**

The Ira Township Board of Trustees met in the board room at the Ira Township Hall on June 29, 2009 at 7:00 p.m. The meeting was called to order by Supervisor McCoy.

ROLL CALL:

Board members present: Crystal Sovey, Robert McCoy
James Jacob, James Endres Jr., and Tom
Jeannette Absent: None

Roll call and minutes taken by Crystal Sovey, Ira Township Clerk

NEW BUSINESS:

2009/2010 BUDGET

T. Jeannette moved to adopt the 2009/2010 budget as presented, supported by C. Sovey. Ayes: Sovey, McCoy, Jeannette and Jacob Nays: Endres **MOTION CARRIED**

PERSONNEL POLICY AMENDMENT

T. Jeannette moved to amend the regular office hours from Monday thru Friday, 8 a.m. until 4:30 p.m. (40 hours per week) to Monday thru Thursday, 8 a.m. until 4:30 p.m. (32 hours per week). Also to amend the section under Holidays - *When a holiday falls on a Saturday, it shall be celebrated on the preceding workday. When a holiday falls on a Sunday, it shall be celebrated on the following Monday.* **Adding: This is predicated on a regular 40 hour work week. This does not apply to regular hours less than 40 hours per week.**, supported by J. Jacob, 5-0 vote, **MOTION CARRIED.**

AGREEMENT OF EMPLOYMENT FOR CODE ENFORCEMENT OFFICER AND BUILDING INSPECTOR

T. Jeannette moved to approve the agreement for Code Enforcement Officer and Building Inspector for one year, July 1, 2009 thru June 30, 2010, and authorize the supervisor to sign agreements, supported by J. Endres, 5-0 vote, **MOTION CARRIED.**

EMT/MEDIC CLASS REGISTRATION PROCEDURE

C. Sovey moved to adopt the written procedure for EMT/Medic class registrations as presented and to assess a \$50.00 administrative fee for all EMT/Medic Classes, supported by J. Endres, 5-0 vote **MOTION CARRIED.**

BUDGET AMENDMENT #6

T. Jeannette moved to approve of the following amendment to the 2008/2009 budget:

	GENERAL FUND		
Inspection Dept	Trustees, Dept. Heads	101-371-702	-3,950.00
EXPENDITURES			
Township Offices	Capital Outlay	101-265-970	3,950.00

Supported by C. Sovey, 5-0 vote **MOTION CARRIED.**

FLOOR:

Resident inquired if there would be a millage election this year? There is a .5 mil police millage planned for November.

BILLS:

T. Jeannette moved to pay the following disbursements

07/02/2009
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03:23 pm

INVOICE DISTRIBUTION REPORT FOR IRA TOWNSHIP
INVOICES ENTERED 06/18/2009 - 06/26/2009
Bank: CS GENERAL FUND
Paid Invoices Only

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GL Number	Inv. Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL GOVERNMENT					
Dept 000 RECEIPTS					
101-000-123.000	PREPAID INSURANCE	STANDARD INSURANCE COMPANY	LIFE AND DISABILITY	122.26	0000002117 5
Total for Dept 000 RECEIPTS:				122.26	
Dept 253 TREASURER					
101-253-833.000	TAX EXPENSE	FAIR HAVEN POST OFFICE	POSTAGE SUMMER TAX BILLS	1,101.32	0000002117 1
Total for Dept 253 TREASURER:				1,101.32	
Dept 257 ASSESSING DEPT					
101-257-726.000	OFFICE SUPPLIES	FAIR HAVEN POST OFFICE	POSTAGE SUMMER TAX BILLS	(101.64)	0000002117 1
Total for Dept 257 ASSESSING DEPT:				(101.64)	
Dept 265 TOWNSHIP OFFICE					
101-265-920.000	ELECTRICITY	DTE ENERGY	SERVICE 7085 MELDRUM	94.98	0000002117 3
Total for Dept 265 TOWNSHIP OFFICE:				94.98	
Dept 448 STREET LIGHTS					
101-448-926.000	STREETLIGHT S	DTE ENERGY-STREET LIGHTS	MAY STREETLIGHTS DUE JULY 8	977.20	0000002117 4
Total for Dept 448 STREET LIGHTS:				977.20	
Dept 751 PARKS & RECREATION COMMISSION					
101-751-970.000	CAPITAL OUTLAY	ST CLAIR COUNTY TREASURER	74-23-024-3007-000 PARCEL PERCH RD. PURC	3,950.00	0000002117 2
Total for Dept 751 PARKS & RECREATION COMMISSION:				3,950.00	
Dept 790 LIBRARY					
101-790-920.000	ELECTRICITY	DTE ENERGY	7013 MELDRUM	194.82	0000002117 3
Total for Dept 790 LIBRARY:				194.82	
Total for Fund 101 GENERAL GOVERNMENT:				6,338.94	
Fund 206 FIRE FUND					
Dept 000 RECEIPTS					
206-000-123.000	PREPAID INSURANCE	STANDARD INSURANCE COMPANY	LIFE AND DISABILITY	136.81	0000002117 5
206-000-920.000	ELECTRICITY	DTE ENERGY	SERVICE 7065 MELDRUM	651.77	0000002117 3
Total for Dept 000 RECEIPTS:				788.58	
Total for Fund 206 FIRE FUND:				788.58	

Fund 592 WATER/SEWER FUND

Dept 000 RECEIPTS

592-000-040.000	ACCOUNTS RECEIVABLE	KIENINGER, LANA STANDARD INSURANCE COMPANY	REFUND OVERPAYMENT	243.06	0000002117 0
592-000-123.000	PREPAID INSURANCE		LIFE AND DISABILITY	786.89	0000002117 5
Total for Dept 000 RECEIPTS:				1,029.95	

Dept 536 SEWER DEPT

592-536-920.000	ELECTRICITY	DTE ENERGY	SERVICE 7085 MELDRUM REAR BLDG	366.87	0000002117 3
592-536-920.000	ELECTRICITY	DTE ENERGY	SERVICE 7085 MELDRUM	94.97	0000002117 3
592-536-920.000	ELECTRICITY	DTE ENERGY	SERVICE 7499 DYKE	292.25	0000002117 3
Total for Dept 536 SEWER DEPT:				754.09	

Dept 537 WATER DEPT

592-537-920.000	ELECTRICITY	DTE ENERGY	SERVICE 7085 MELDRUM	94.97	0000002117 3
592-537-920.000	ELECTRICITY	DTE ENERGY	SERVICE 7069 MELDRUM	2,009.22	0000002117 3
Total for Dept 537 WATER DEPT:				2,104.19	

Total for Fund 592 WATER/SEWER FUND: 3,888.23

Fund Totals:

Fund 101 GENERAL GOVERNMENT	6,338.94
Fund 206 FIRE FUND	788.58
Fund 592 WATER/SEWER FUND	<u>3,888.23</u>

Total - All Funds 11,015.75

supported by C. Sovey, 5-0 vote, **MOTION CARRIED**

ADJOURN:

With no further business to discuss R. McCoy adjourned the meeting at 7:25 p.m.

Respectfully Submitted,

Crystal Sovey
Ira Township Clerk